In its meeting of 14 June 2017, the Senate of Technische Universität Kaiserslautern adopted the following

Regulations for the Award of Scholarships

Section 1 General information

(1) TU Kaiserslautern awards scholarships from provided funds exclusively on the basis of these Regulations. They do not apply to third-party scholarships (e.g. Begabtenförderungswerke [Organisations for the promotion of young talent], German Academic Exchange Service [Deutscher Akademischer Austauschdienst - DAAD], German Research Foundation [Deutsche Forschungsgemeinschaft - DFG], foundations) the approval of which is based on their own scholarship guidelines. However, they may be used in addition in special cases.

(2) The approved funds are only available for the purpose stated in the approval papers or contract and only in the granted amount. The money is paid through the budget of TU Kaiserslautern and is managed according to the legal regulations. Any additional funding will not be provided. The funds have to be used sparingly and economically.

(3) The Regulations constitute the basis for the approval or contract.

(4) Students do not have a legal entitlement to a scholarship.

Section 2 Purpose and subject matter of the funding

(1) TU Kaiserslautern awards scholarships to promote research and scholarships to support academic education and further education.

(2) Acceptance of the scholarship may not lead to any employment at TU Kaiserslautern. The scholarship does not create an exchange relationship directly linked to the scholarship in the sense of a consideration. The scholarship is tax-free subject to the requirements of Section 3 No. 44 of the Income Tax Act (Einkommensteuergesetz - EStG). As there is no remuneration in accordance with Section 14 of the Social Security Code, Fourth Book (Sozialgesetzbuch IV - SGB IV), there is also no obligation to pay social insurance.

Section 3 Prerequisites for the award of a scholarship

(1) Scholarships in accordance with these Regulations may only be awarded to qualified students, doctoral candidates or academics for studies, doctoral studies, habilitation and for specific research, education and training purposes.

(2) A scholarship may be awarded provided that this scholarship and any other grants and income do not exceed the limits specified in the Annex to the Regulations. Applicants have to inform TU Kaiserslautern about any additional scholarships and income.

(3) In general, students must be enrolled at TU Kaiserslautern.

Section 4 Application and obligations of the scholarship holder

(1) In principle, applicants apply for funding themselves by submitting a formal application. Applicants must provide suitable evidence of their qualifications.

(2) The relationship between TU Kaiserslautern and the scholarship holder is based on support and trusting partnership. The scholarship holder is therefore obliged to pursue the scholarship goal with all possible enthusiasm and seriousness, i.e. to the best of their ability. The scholarship holder must
therefore refrain from doing anything that would jeopardise the fulfilment of the purpose of the scholarship. Furthermore, the scholarship holder is required to behave in such a way that the intended operation of the university and its facilities is not disturbed and that German law is observed.

(3) TU Kaiserslautern may impose certain obligations to provide information on the scholarship holder. Upon request, a report on the subject matter of the scholarship may be requested from the scholarship holder up to four weeks after the end of the scholarship.

(4) Any changes in the scholarship holder’s personal and/or economic situation that are relevant to the amount of the scholarship are to be reported to TU Kaiserslautern (Department of BAFöG and Scholarships or Department of International Affairs: ISGS) immediately. Furthermore, students are required to report immediately when the purpose of the scholarship has been achieved.

Section 5 Award and funding amount

(1) The selection of suitable applicants for a scholarship can be carried out independently by academic institutions, the departments or individual professors. In the case of centrally provided funds, the central selection committee headed by the vice president for studies and teaching generally decides on the selection. The central selection committee consists of one representative of each department, determined by the department council, two student representatives (senate members), the equal opportunities commissioner and the vice president for studies and teaching. Decisions are subject to Sections 89 to 93 of the Administrative Procedure Act (Verwaltungsverfahrensgesetz - VwVfG).

(2) German scholarships are awarded based on a two-stage selection procedure. The departments concerned pre-select applicants from the pool of applications submitted by the deadline on the basis of their school or academic performance and personal situation. The selected candidates will be invited to a personal selection interview. The interview will be held by one expert in the field and one expert from a different field. They decide whether a student is eligible for funding based on his or her professional and personal aptitude. Scholarships are then awarded taking into account the available free and subject-related scholarships.

(3) The amount of the scholarship may not exceed an amount necessary for the fulfilment of the initial and continuing training and the research task or to cover the individual’s subsistence and training needs.

(4) The individual requirements situation is based on the academic qualifications of the scholarship holder. Further details on academic qualification and the maximum funding amounts are laid down in the Annex.

(5) The funding amount according to the Annex may be adjusted if necessary, which is the responsibility of the President. The Senate shall be informed of any modifications.

(6) TU Kaiserslautern awards the scholarship within the scope of the available funds and provided the material requirements are met. Any other services exceeding the approved funds will not be subsidised. In their own interest, TU Kaiserslautern recommends that scholarship holders take out health, accident and liability insurance; costs incurred in this respect will not be borne by TU Kaiserslautern.

(7) The scholarship holder has to confirm that they have received the approval of the German scholarship and are aware of their obligations to cooperate.

Section 6 Termination of the scholarship agreement and repayment of the grant

(1) TU Kaiserslautern may terminate the scholarship agreement in particular if

a) the scholarship was obtained by providing incorrect or incomplete information,
b) subsequent modifications which render the prerequisites for funding no longer applicable have not been communicated,
c) the funds were not used for the intended purpose,
d) conditions or obligations have not been fulfilled or have not been fulfilled within a period set by TU Kaiserslautern or
e) the prerequisites for funding no longer apply.

(2) In the event of termination, the scholarship sum already awarded is generally to be repaid.

Section 7 Withdrawal of the approval and repayment of the grant

(1) TU Kaiserslautern reserves the right to withdraw or revoke the approval in whole or in part and to assert a claim for reimbursement, in particular if
   a) the purpose of the funded scholarship has been achieved.
   b) the approval has been obtained through incorrect or incomplete information.
(2) Withdrawal of the approval is subject to Sections 48, 49 of the Administrative Procedure Act (VwVfG).

Section 8 Entry into force

These Regulations enter into force on the day following their publication in the Announcement Bulletin of Technische Universität Kaiserslautern.

Kaiserslautern, _______________

Universitätspräsident

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