Get ready for your first job in Germany!

Soon you will graduate and start searching for a job in Germany? You feel unsure about the rules, do's & don'ts concerning the German Business Culture? In this case, our ISGS Seminar can offer concrete help to get fit for your first job in a German Business context!

This interactive seminar will offer practical training & precious advice regarding:

- The first days in your new job in Germany: things you should know, such as: How to behave towards colleagues & supervisors
- Greetings, introductions & understanding when to use „Du“ or „Sie“
- How to build relationships with colleagues & business partners
- How to master business lunch and dinner
- What you should know about modern correspondence culture (Emails Do's & Don'ts, office phone calls & smartphone etiquette)
- Professional behavior at social events, meetings, & Conferences
- And last but not least: Self-confidence as young professional: tips on body language (posture, distance zones) & facial expressions etc.

Date: Friday, June 30, 2017, 9:30 am - 05:00pm  
Place: Building 39 ISGS Center/Meeting Place  
Language: English  
Participants: Graduate Students, PhD candidates etc.  
Registration: Registration only in person (by June 26) at ISGS Bld.47/R. 616 (First come, first served)  
Participation Fee: 2 EUR (to be paid at ISGS Bld.47/R. 616)

About your trainer: Gabriela Meyer

- Gabriela Meyer studied journalism and traveled around the globe for Deutsche Lufthansa.  
- For 12 years she worked as PR-Coordinator for the Jacobs University.  
- She founded Modern Life Seminars, an academy for exclusive trainings around all facets in our modern (working) world.  
- She is trainer for business etiquette & communications skills  
- Gabriela Meyer teaches courses in PR and Journalism at Hochschule Bremen.  
- More about her on: http://modernlifeseminars.de/